



OVERSEAS DELIVERY

Checklist for Overseas Delivery Customers

At the Retailer

- Fill out **Order Form**
- Fill out and sign **Swedish Application for temporary registration**
- Fill out and sign the **Power of Attorney** form.
- Submit \$2,000 deposit for a custom built vehicle or for any vehicle on the stock list
- Provide photocopy of your Passport.
- Provide photocopy of your Driver's License.

In about 15 days, Volvo will send an **order confirmation package**, which includes:

- Your Overseas Delivery Order Confirmation
- The expected Delivery Date of your car.
- Compare Confirmation to your original order.
- Follow instructions for organizing travel through Corporate Travel Management Group
- Note: drop-off fees are paid at the time of drop-off in Europe.

- Final Payment** is due at the Retailer 30 days prior to the confirmed delivery date or when the Vehicle Identification Number (VIN) is available. Make sure you bring the final payment receipt when taking delivery of your car in Europe.

- 2-3 business days before you leave, **call or send an e-mail to the Reception** at the Factory Delivery Center to confirm your flight arrival and delivery appointment. Remember the time difference: call before 10 am Eastern / 7 am Pacific etc. (Phone: 011 46-31-59 28 65) or e-mail: fdc@volvocars.com

- If your delivery is outside of the Factory, contact the delivery center as instructed on page two in the order confirmation booklet, and call Agent to confirm.

- Travel to Europe. **Enjoy!!**

- Turn car in to our Home Shipment Agent. Only the person listed on the title can drop off the car. *Retain the papers; you will need them.*

- Your Volvo will follow in about 8-12 weeks. (8-9 weeks for East Coast retailers, 10-12 to West Coast retailers. Add an additional 3 weeks for Alaska and Hawaii retailers.)

- Pick up your car from the Retailer. Bring Bill of Sale, MSO, and US Customs Clearance form in order to have Retailer register vehicle.

- Please contact the Customer Care Center with any questions you may have during regular business hours – Monday through Friday, 8:30am-5:00pm EST.
- Phone: 1-800-631-1667
- Fax: 1-800-992-3970